

Minutes from MAAOHN Board Meeting – March 29,2008

The meeting was called to order by Terry Donahue at 10:15 am.

Attendance: Terry Donahue, Donna Ferreira, Pamela Quinlan, Sharon Cotnam, Patricia Weller, Lisa Foster, Catherine O'Doherty, Anne Lafontaine, Barbara Haswell.

Minutes: A motion was made to accept the minutes from the Board meeting of February 7.2008. Seconded and a vote was taken. The motion carried.

Treasurer's Report: Sharon Cotnam reported that taxes cannot be filed until the end of the fiscal year. She informed the Board that the budget is in order and balanced. A motion was made to accept the report and seconded. The motion carried.

Conference planning:

a. NEAOHN

The conference will be held May 28 - May 30th. Northeast is the only area in the country with a regional chapter and a yearly conference. The Medique award is given at that conference.

b. NECOEM

The committee has been working with the doctors on the conference. The proposal of a Nursing track has been accepted by the doctors on the committee. The Harriett Hardy award will be presented on Thursday. The MAAOHN luncheon and annual meeting will be held on Friday. There will be more nurse speakers this year and break out sessions that attendees can choose to attend. The nurse speakers will be on Friday morning. Donna Ferreira will be a speaker at the conference.

Committee Reports and Goals:

a. Bylaws, Policies & Procedures:

Donna Ferreira had no changes to report. Gail Carchietta is working on a procedure for the nominating Committee. She will give to Donna Ferreira when completed.

b. Finance Committee: Sharon Cotnam had no information to share at this time.

c. Communications/Website: Barbara Haswell is working with the Webmaster to send out email blasts.

Two email blasts have been sent out. There has been an 80% increase in visits to the website since March of 2007.

d.. Nominating Committee:

Gail Carchietta, chair, reported that the positions of secretary, treasurer, and nominating committee are open. The committee will have the roster complete by October. She will have Barbara Haswell do an

email blast and ask the presidents to contact those members who do not have email.

e. Legislative Affairs:

Susan Katz Sliski is the MAAOHN state legislative representative for the AAOHN committee. Pam Quinlan is the Greater Boston legislative representative for AAOHN state legislative committee. A monthly teleconference is held by AAOHN for all the state representatives. Pam reported on the March 26th teleconference.

The issues that AAOHN is working on are: FMLA Restoration Act of 2007; ADA Restoration Act of 2007; Title VIII, Nursing Communities document – AAOHN signed on to support increased funding for education and recruitment of nurses; and the Health Professions Nursing Education Coalition – 2009 brochure. As well as the National Foundation for Infectious Diseases – Influenza brochure.

Members of the State of New York members met with Dr Barbara Zittel, Executive Secretary to the New York State Board for Nursing regarding the issue on standing orders for over the counter meds. Employees are to get a letter from their PCP to take over the counter meds at work.

The state legislature of California is drafting a bill regarding prescriptive authority of advanced practice Nurses. Ann Cox said it looks like it is coming from the AMA and is an attempt to limit scope of practice.

f. Membership Committee:

Gail Carchietta reported on membership. Gail will send out AAOHN membership packets to the Presidents.

g. Conference Vendor Coordinator:

NECOEM Attendees. Terry distributed a list of those who attended last year's conference to the Board. Nurses need to be contacted to check for membership. Presidents will check for those in their areas.

6. Awards (received and to be awarded)

Susan Katz Sliski will receive the Medique award.

Need nominations for Nurse Excellence Award and Lifetime achievement Award for 2008.

7. Local Chapter Support/Communications

a. Western MAAOHN: Patricia Weller reported that the organization is stable. They have 27 members. The Board members have held many positions. They will plan to target Nursing Colleges and local Business to recruit new members.

b. CMAOHN: Catherine O'Doherty reported that the organization has 31 members. They are interested in sharing educational programs with Western MA. They would consider paying the fee for a member to attend an educational offering at another chapter. Most members would prefer to go to Worcester for an educational meeting.

Their calendar was sent out with the new member AAOHN packets.

- c. NOBAOHN:** Lisa Foster reported the organization has 36 members. She would like to have a powerpoint presentation on Occupational Health Nursing for all to share. This presentation could be presented at Schools of Nursing and other business groups. Occupational Health Nursing-Making a Difference was a suggestion for the title of the presentation. Donna Ferriera does have a Powerpoint presentation that she will send to all presidents. Lisa said they are working on the Ballot. They need a president, vice president, treasurer, and 2 directors.
- d. GBAOHN:** Jeanne Donahue was not present. The educational meeting was held in Dedham on April 7th. It was on MRSA. There are 83 members.
- 9. 2008 Goals:** Goals to include: file taxes; independent reviews of books; annual report to state; Notice of election results; Bylaws review; Conference Vendor list to be updated; two Board meetings to be held each year; annual conference to be held at NECOEM conference; maintain website; send representatives to Conference of Leaders; and present local awards and apply for AAOHN awards.
- 10. 2008 Appointments / Chair of Tellers:** A motion was made and seconded to ask Bernadette Heath to continue as the Chair of Tellers. The motion carried.
- 11. 2008 Meeting Schedule:** Next meeting will be September 20, 2008 from 9-12. Site TBA.
- 12. Other Business:**

 - a. Alliances & signing date:** Signing of alliances with OSHA and DPH will take place at the State House on April 15th at 11:00 am. Terry Donahue will look into having other professional alliances. Included are HEENA and American Red Cross.
- 13. Meeting adjourned at 12:30 pm.**