

**MaAOHN Board Meeting
December 3, 2008**

The meeting was called to order at 7:30 pm by President, Terry Donahue.

Present: Terry Donahue, Barbara Haswell, Pamela Quinlan, Anne Lafontaine, Donna Ferreira, Gail Carchietta, Sharon Cotnam, Jeanne Donahue, Charlene Churchill, Sheila Litchfield and Catherine O'Doherty.

Approval of Minutes: A motion was made to accept the minutes from the meeting of September 27, 2008. The motion was seconded and all were in favor.

Treasurer's Report: Sharon Cotnam reported that the 2008 budget was balanced and that the 990 report would be filed in the next few weeks. Sharon Cotnam said she would be meeting with the new Treasurer, Nancy Clover, to turn everything over to her. Terry Donahue and the Board thanked Sharon for her work and asked that she stay in touch with the Board.

Conference Planning: Terry Donahue told the Board that the attendance for the NECOEM conference had increased significantly and that plans for NECOEM '09 would begin in January. Anne Lafontaine told the Board that the number of vendors had also increased and recommended increasing the money that is normally given out to the chapters. Discussion followed and a motion was made by Donna Ferriera to increase the money given to the chapters from \$500 to \$1,000. The motion was seconded and all were in favor.

Committee Reports: Written committee reports were received from Communication Chair Barbara Haswell; Bylaws, Policy & Procedure Chair Donna Ferreira; North of Boston Chapter President Lisa Foster; Membership & Nominating Chair Gail Carchietta. Terry Donahue asked that the remaining reports be submitted as soon as possible.

Awards: Terry Donahue told the Board that Sheila Litchfield would be presented the Dorothy Reid award at the NECOEM awards presentation. Terry Donahue asked the Board to begin to think of nominees for the Medique Award to be presented at NEAOHN in March.

2008 Goals: Terry Donahue reviewed the 2008 goals and target dates. All goals were either completed or in process.

Annual Meeting: Terry Donahue reviewed the process for the annual meeting to be held on December 5. Donna Ferriera reviewed the process of the vote to be taken at the meeting to change the bylaws.

The meeting adjourned at 8:40 pm.

The next meeting date will be determined in early 2009.