

MaAOHN Board Meeting Minutes**Date: 03/22/10**Meeting Called to Order at 7:11 pm
Meeting Adjourned at 8:10 pm

Terry Donahue	x	NOB	Lisa Foster				<input type="checkbox"/>
Sue Katz Sliski	x	WM	Anne Lafontaine	x	Barbara Haswell		<input type="checkbox"/>
Gail Carchietta	x	CM	Cathy O'Doherty	x	Charlene Churchill	x	<input type="checkbox"/>
Nancy Clover	x	GB	Pam Quinlan	x	Peg O'Connor	x	"x" Present <input type="checkbox"/>

President's Report

1. NECOEM Conf. 12/2-12/3/2010 at Newton-Marriott. Agenda/Speakers are set for this year. Favorable reviews from the 2009 conference.
2. 2011 NEAOHN Conference Discussion. MaAOHN has host responsibility. Proposal: to join NEAOHN with NECOEM/MaAOHN conference as an effective use of resources and venue. Benefit to NECOEM - Increased exposure with approx. additional 75 registrants. Terry D will ask NEAOHN Board at 03/24 meeting. If approved, Terry will present plan to NECOEM with ideal goal of splitting vendor income with NEAOHN. Board agreed.
3. Northeast AOHN conference is scheduled for MA in 2015. Sheila Litchfield is exploring with the AAOHN board of possibly holding the National conference at the same time.
4. NEAOHN 2010 Conference is in Meredith NH 09/23-09/24. All MaAOHN are encouraged to attend.
5. Future 2010 Board meetings: May: Conference Call. December annual meeting at NECOEM.
6. Reviewed MaAOHN 2010 Goals & Objectives. We are on target.

Treasurer's Report:

1. NECOEM Vendor profit: \$9579.50.
2. Webmaster annual fee \$1700. \$1K of which is itemized as "email blast". Terry D to review contract & follow up on fee schedule.
3. CD \$34K.
4. Taxes have been completed.
5. Discussed cost of annual December board meeting/dinner/travel reimbursement: \$1118.00. May consider alternate dinner location

Chapter President Reports:**Central MA:** Cathy:

1. Membership decline discussed at Jan. mtg. "Lapsed Member List of 13" divided among board who called each person to determine reason for leaving. No response to date. Current membership at 20.
2. Joint Meeting on 04/19 at Public Health in Sturbridge with WM - Industrial Hygienist will be speaking on Indoor Air Quality.

Western MA: Anne:

1. Membership discussion at last meeting. Identified company nurses not active members of AAOHN and will follow up leads for potential members.
2. Annual meeting will be a non CEU event - an enjoyment/pampering type of event.

NOB: Nancy:

1. Educational Programs reduced from 5 to 4. Board reduced in numbers and by-laws changed.
2. 03/02 meeting had 35 people in attendance. Epi-Pen demonstration and mini clinical was successful. Will look for similar type mini- in-service trainings. Meetings open to non-members.
3. Annual "Cinco de Mayo" meeting on 05/04: Presenting on ADA-Legal Issues & RTW. 45-50 people expected.
4. Have had an influx of vendors trying to come to meetings.

GB: Pam:

1. Ann Zaia presented Low Back Pain. Well received presentation.
2. 2 officers resigned. Penny Clark was voted in as Secy. Full slate of officers and Board members.
3. Next meeting 04/22 or 04/29 at the Newton Marriott. Braxton Medical hosting and providing speaker on DVT & use of Compression stockings as a preventive measure. They work with insurance companies to eliminate cost to employees.

Committee Reports

- A) Bylaws/Policy and Procedure: AAOHN sent leadership link which included proposed by-law changes. Can be accessed via AAOHN website. Anne to send info to board members.
- B) Legislative Affairs. No report.
- C) Conference/Vendor Coordinator: NECOEM Income over \$9K. Job well done! Board members are encouraged to continue forwarding suggestions for new vendors to Anne. Anne will send Terry a copy of the vendor invitation for inclusion in the P & P manual.
- D) Membership: Gail
1. AAOHN today reports membership down to 114 active voting members, 3 Retired and 1 Student. Note there are 69 Lapsed Memberships this year. No RI transfers. One NH address.
 2. Current list forwarded to Chapter Presidents to review.
 3. Plan: Gail to recheck with AAOHN mid April and report back to Terry Donahue. In the meantime, chapter Presidents to reach out to lapsed members to document reasons for declining membership & report to AAOHN.
- E) Communication Committee: No report at this time.
- G) Nominating Committee: Charlene
2010 ballot for 2011: Secretary and Treasurer Positions slated for elections.

New Business

Award nominations due:

Medique: Criteria to be forwarded to board members. Recommendations by 05/15. Given at NEAOHN.

Lifetime Achievement and **Nurse Excellence** due by 10/15.

Edwards Medical: Nancy Clover to check with Scott. Nomination due 04/15.

Motions

1. Combine NEAOHN 2011 conference with NECOEM and MAAOHN for December 2011 conference
Resolution: Terry D to present to NEAOHN board, then NECOEM. Vendor profits to be split 3 ways or MaAOHN will share half with NEAOHN.

Raised By: Susan Katz Sliski **Seconded By:** Gail Carchietta **Yays:** 9 **Nays:** 0